

## EMPLOYER CONTACT INFORMATION



Complete the information listed below and forward to the 403bCompare Administrator via email to [Administrator@403bCompare.com](mailto:Administrator@403bCompare.com), or fax to (916) 414-1012, or U.S. Mail to 403bCompare.com, P.O. Box 15275, MS 44, Sacramento, CA 95851-0275. In absence of a district authorization signature this form is not valid.

EMPLOYER NAME: \_\_\_\_\_

403(b) DISTRICT CONTACT\*: \_\_\_\_\_

403(b) DISTRICT CONTACT TELEPHONE NUMBER: \_\_\_\_\_

403(b) DISTRICT CONTACT EMAIL (print or type): \_\_\_\_\_

THIRD PARTY ADMINISTRATOR (TPA)\*\*: \_\_\_\_\_

THIRD PARTY ADMINISTRATOR CONTACT: \_\_\_\_\_

TPA TELEPHONE NUMBER: \_\_\_\_\_

TPA EMAIL (print or type): \_\_\_\_\_

\_\_\_\_\_  
District Authorization Signature Date

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-mail

\*The 403(b) district contact must be employed by a California local school district, county office of education, or community college district. The individual identified will be contacted by the 403bCompare Administrator by email with appropriate information to login to 403bCompare.com to set up and manage employer information which includes setting up accounts for their users. Someone with administrator rights on 403bcompare.com is someone who can act on behalf of the employer to add, delete, or modify their approved vendor list and salary reduction agreement on 403bCompare.com. Someone with user rights can log-in and view the information but cannot make changes. District Contact will be provided with Administrator Rights unless specified otherwise.

\*\*TPA contact will be sent the same notification information as the 403(b) contact above; however they will each receive a unique password and username.